

**Jane Doe**

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**Barnes and Noble**

1451 Coral Ridge Ave, Suite 1108  
Coralville, IA 52241

Dear Coralville Barnes and Noble Hiring Manager(s),

As a longtime lover of books and reading, I am delighted to submit my application to the Part-Time Bookseller position. I have always wanted to work around books for as long as I can remember. My first memory is of me sitting behind a chair as a toddler, with a big stack of books next to me, trying to read them all before the day was over. I am starting college soon, and have plans to major in English and have a career in publishing. Working with books and being surrounded by the worlds people create for the rest of my life sounds like a dream come true.

For my entire high school life, I have been surrounded by books. My sophomore year, I began volunteering at my local public library, and have been working at the same library since my junior year. Working at the library has given me a new appreciation for books that I did not have before. People will try to tell me that books are 'old school' or going out of style, but I believe there is nothing better than the smell of a new book while reading.

Sharing with others my appreciation for books has been enlightening and fulfilling. Every day, I am able to see kids and adults of all ages light up when they find the perfect book, the book that makes them forget about the real world and all of its troubles. As I've continued to work at the library, my responsibilities have grown, to the point of where I have digitized the library's complete catalogue, and am in charge of organizing the shelving process when shipments of new books or other pieces of media arrive. I have the trust of my supervisors when it comes to ensuring that the library runs as smoothly as possible.

I would love to meet with you for an interview. I am very interested in joining your team at Barnes and Noble in Coralville. Books provide an outlet from the world and its challenges. They are worlds for us to explore, and I want to be someone who has the opportunity to share these worlds with others. Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Jane Doe". The ink is a light grey color.**Jane Doe**