1. Go to accounts.google.com/signup
2. Put in your first and last name
3. Create a username (this will become your email)
   1. Good username is your first name followed by your last name. Add numbers if necessary
4. Create a password
   1. Easy to remember, but something no one knows
5. WRITE DOWN YOUR EMAIL USERNAME AND PASSWORD!
6. Put in your phone number
7. Put in your birthday and gender information
8. Send verification text
9. Enter 6-digit verification code
10. Press ‘Verify’, then ‘Yes’, and ‘I agree’
11. Go to mail.google.com to access your email inbox