**EDUCATION**

**Bachelor of Arts,** Major: Journalism **GPA: 3.75** **May 17, 2020**

Minor: Communications

**Iowa State University**, Ames, Iowa

**QUALIFICATIONS**

* Ability to successfully **communicate** through both **written** and **verbal** correspondence
* **Team player** with desire and capacity to **build relationships** quickly with others
* Strong **leadership skills** with a talent to **motivate others**
* Analytical **problem-solving abilities** allowing a concentrated **focus on little details**, with a consistent capability to **assess the big picture**
* Proficiency in **Google Suite** and **Office 365**

**WORK EXPERIENCE**

**Part-Time Reporter**, The Des Moines Register **August 2018 - Present**

Des Moines, Iowa

* Meet weekly with supervisor to discuss and propose the news stories and my responsibilities for the week
* Interview news subjects and write stories and reports to be published both online and in-paper
* Cover breaking news updates as they occur with an air of care, grace, and caution
* Take and develop photographs of events and news stories to be published alongside reports

**Part-Time Library Assistant October 2014 - August 2016**

Columbus Junction Public Library

* Coordinated and oversaw the complete digitalization of the library catalogue
* Organized the flow of incoming pieces of media, expediting the shelving process
* Assisted in locating books and other pieces of media for members of the community

**IOWA STATE UNIVERSITY LEADERSHIP EXPERIENCE**

**Academic Integrity Committee**, Student Member **January 2019 - May 2020**

* Sat in on monthly committee meetings, offering input on updated policy change and procedure
* Participated in hearings for appeals for second and subsequent academic dishonesty violations by students

**Editor-in-Chief**, The Cyclone **August 2018 - May 2020**

* Met weekly with team of student reporters to divide news stories and topics for each bi-weekly edition
* Personally oversaw and handled the compiling and editing of new stories into the proper software to create both the online and in-paper version of the newspaper

**Student Reporter**, The Cyclone **August 2016 - May 2018**

* Attended and wrote stories on various student and campus activities
* Met with team of student reporters to divide work and determine responsibilities for the week

**National Society of Leadership and Success,** Inducted Member **April 29, 2018**

**VOLUNTEER EXPERIENCE**

**Food Packing Volunteer**, Feed My Starving Children **August 2016 - Present**

Des Moines, Iowa

* Participates in meal packing events once a month to prepare meals to be shipped to third-world countries in need of food assistance to aid in the fight against malnourishment

**Library Volunteer December 2018 - October 2019**

Columbus Junction Public Library

* Created ‘Maker Boxes’ once a week for library patrons and their families
* Conducted weekly after-school activities for children, including producing coloring pages, leading games, and facilitating story-time