**EDUCATION**

**Iowa State University**, Ames, Iowa **(2014-2017)**

Completed 75 credits towards a **Bachelor of Arts in Journalism**

**QUALIFICATIONS**

* Ability to successfully communicate through both written and verbal correspondence
* Team player with desire and capacity to build relationships quickly with others
* Strong leadership skills with a talent to motivate others
* Analytical problem-solving abilities allowing a concentrated focus on little details, with a consistent capability to assess the big picture
* Proficiency in Google Suite and Office 365

**WORK EXPERIENCE**

**Part-Time Reporter**, The Columbus Gazette **August 2018 - Present**

Columbus Junction, Iowa

* Meet weekly with supervisor to discuss and propose the news stories and my responsibilities for the week
* Interview news subjects and write stories and reports to be published both online and in-paper
* Take and develop photographs of events and news stories to be published alongside reports

**Register,** Casey’s General Store **January 2018 - Present**

Columbus Junction, Iowa

* Welcomes customers and provides quality customer service
* Handles money transactions from the register to the safe
* Responsibly closes the store, ensuring that the alarm is set and doors are locked and the store is ready for opening the next morning

**Register,** Casey’s General Store **August 2014 - December 2017**

Ames, Iowa

* Welcomed customers and provided quality customer service
* Handled money transactions from the register to the safe

**Part-Time Library Assistant October 2012 - August 2014**

Columbus Junction Public Library

* Coordinated and aided in the digitizing of the library catalogue
* Organized the flow of incoming pieces of media, expediting the shelving process
* Assisted in location books and other pieces of media for members of the community

**VOLUNTEER EXPERIENCE**

**Library Volunteer December 2018 - October 2019**

Columbus Junction Public Library

* Created ‘Maker Boxes’ once a week for library patrons and their families
* Conducted weekly after-school activities for children, including producing coloring pages, leading games, and facilitating story-time